



KENTCHURCH PARISH COUNCIL

Minutes of an Ordinary Meeting of Kentchurch Parish Council
held in the G. V. Community Café Pontrilas
on Wednesday 28th September 2022 at 6.30pm

No KPC/MW/098

Present

Councillor Mr K John Chance Chairman
Councillor Mr John Pring Vice – Chairman
Councillor Mrs Jennifer Evans

Clerk Mr M Walker

Also Present

Ward Councillor Mr Peter Jinman Lengthsman/Contractor Mr Dave Roden
and two further members of the public

Meeting declared open at 6.30pm by the Chairman

1.0 Apologies

Apologies were received from Councillor Mrs Heather Adams and Councillor Mr Trefor Edwards
BBLP Locality Steward Mr Paul Norris and Representative from the Police not present.

2.0 Declarations of Interest and Dispensations

2.1 No Declarations were made

2.2 No written dispensations were received

3.0 Minutes

The Minutes of the Ordinary Meeting of the Parish Council No KPC/MW/097 held on
Wednesday 20th July 2022 were confirmed as a true record and signed by the Chairman.

4.0 Financial Report

4.1 Receipts

Herefordshire Council BACS Remittance Advice £4,375.00
HC 104994 Reference 3108295

4.2 Invoices for Payment

Clerk's Salary August 2022 Gross £327.56
Mileage £17.19
Postage £3.40
Tax £65.40 NIC £0.00
Nett Pay £282.75

Cheque 101110

Zurich Insurance Invoice No 516931652 £264.00
12th September 2022 – 11th September 2023
{Further £30.00 discount}

Cheque 101111

TEEC Limited Invoice No 4286 £155.99
Hosting Domain and Email 2022-2023

Cheque 101112

Sonya Carey Pontrilas Shop & Post Office £20.00
Meeting room hire 21st September 2022 KPC 09/22/2022

Cheque 101113



Clerk's Salary September 2022 Gross	£327.56
Postage	£0.68 pence
Tax £65.60 NIC £0.00	
Nett Pay £262.64	
Cheque 101114	
HMRC 2 nd ¼ Payment July August September	£196.60
Cheque 101115	
(To be paid 30 th September 2022)	

All payments **Unanimously** approved by the Parish Council

4.3 Bank Balances as per Barclays Internet Printed Bank Statements

Business Premium Account	@ 19 th September 2022	£21,546.71
Community Account	@ 1 st August 2022	£5,204.54
Community Account	@ 1 st September 2022	£4,507.63
Community Account	@ 19 th September 2022	£4,224.88

Bank Reconciliations signed for both accounts

5.0 **Reports if available from:-**

5.1 Ward Councillor Mr Peter Jinman reported on the following:-

- New round of Lengthsman funding available soon (£250k)
- No update on the existing Lengthsman Grant as yet – Mr Peter Jinman to obtain information
- Environment Agency meeting in Pontrilas with Mr Peter Jinman
- Meeting 29th September 2022 in Ewyas Harold Memorial Hall
- Trees in the river



Warm Spaces in Herefordshire (get nice and toasty)

As we move towards winter, many people across the UK are under immense pressure as the cost of living crisis grows. Talk Community want to do more to help. Working with our libraries, local partners and communities we want to create a network of warm spaces across Herefordshire. These will be safe spaces available to anyone, where they can go to warm up and see a friendly face.

Talk Community places of warmth in winter
 Community Hubs maybe G. V. Community Café Pontrilas
 Child Services meeting on Friday
 Herefordshire Council Obesity Committee working on a project
 Pontrilas Station waiting for information from new Minister, the project is resting at the moment.
 Next stage to take forward to the Welsh Minister, Monmouthshire County Council,
 Powys County Council etc.
 Member said that an article in a Railway Magazine referred to Pontrilas as a potential location for a new station

5.2 Memorial Hall Delegate Report

Councillor Mr Trefor Edwards not present and no report available

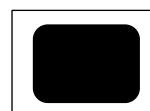
6.0 **Public Question Time**

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions
 No matters raised

7.0 **Defibrillator and Outdoor Cabinet for Kentchurch Church + Training**

7.1 Update on Defibrillator Grant

Small grant provisionally obtained towards the cost of purchasing a Defibrillator, Unlocked Outdoor Cabinet plus all installation costs from aeddonate.org.uk to be situated on the outside of Kentchurch Church.



The Parish Council resolved to obtain a Zoll Defibrillator and outdoor unlocked cabinet independently due to constraints on position installation etc.

The Parish Council unanimously agreed for the Clerk to proceed with purchasing the above.

Cost £1,632.98 including VAT

7.2 Update Defibrillator Training

Councillor Mr Trefor Edwards to contact Ewyas Harold Memorial Hall Committee reference holding a “Heartstart” Defibrillator Course, numbers and dates to the next Parish Council meeting.

Trefor not present at meeting, so no update available

8.0 Highways and Footpaths and Notice Boards

8.1 To receive **new** information on any Parish Highway including Public Footpath Issues

Clerk instructed to write to Rail Track reference embankment

*Part embankment requires attention

*Kentchurch Road to Pontrilas Court

*Spitehouse to Pontrilas junction

Street Sweep through Pontrilas – Clerk to contact Balfour Beatty, maybe liaise with Ewyas Harold Group Parish Council for joint sweeps

*Pavement junction Kentchurch to Bridge

*Lengthsman to action but quotations to The Parish Council first

Telephone Exchange hedge overgrown, some works attempted but more is required due to overhanging the Bus Shelter and Kiosk also a dead tree requires removing from the exchange area

*KZ22 leaf fall soon will require clearing

Station Footpath KZ22 the Finger post is still broken and rotten {No maintenance for about 4 years}

Clerk to report yet again

8.2 Update on drainage works with grant funding

See Item. 5.1

8.3 To discuss new or refurbished Parish Council Notice Board in Pontrilas Village and at Kentchurch Church

Clerk to obtain costings for Notice Board plus legs etc. but no doors and with “Kentchurch Parish Council” engraved above

Proposed by Councillor Mr K John Chance Chairman and Seconded by Councillor Mrs Jennifer Evans

8.4 To discuss Planting a Tree (Woodland Trust) and Plaque

Ward Councillor Mr Peter Jinman to approach Ewyas Harold Group Parish Council reference one tree for Kentchurch Parish Council and one tree Abbeydore & Bacton Group Parish Council

Brass plaque for tree

Agenda item for the next full Parish Council meeting

9.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

Planning Applications Update

24th June 2022

Planning Consultation 221171 Land at 2 Railway Terrace Pontrilas

Outline application with all matters reserved for the erection of 1 dwelling with off road parking for 2 cars

Planning Consultation Still Valid

Correspondence

18th August 2022

BT Telephone Exchange

Reference Overgrown Hedge

Spoke to Michael who will action works asap

Reference R2421650

30th August 2022

Herefordshire Council / Balfour Beatty Report a Pothole

Sink Hole Pontrilas Village

CAS-849055-F5B2M9

Balfour Beatty Reference 11124272 30/08/2022



2nd May 2017

Received after information sheet was printed

Planning Application P171547/XA2 Timber and Builders Merchant Pontrilas
Application for approval of details reserved by conditions 3, 4 and 15 attached
to planning permission 142033
Type PP Approval of details reserved by condition

Approval of Details Reserved by Condition 7th January 2022

I refer to the above application and your submissions relating to the discharged of details reserved by conditions.

With regard to the conditions of the planning permission described above I would confirm the following:-

- *Condition 1 – DISCHARGED - The development was commenced within the required three years.*
- *Condition 2 – DISCHARGED - To the best of the Councils knowledge the development has been carried out in accordance with the following approved plans and details:*
 - *PS/sp/02 PS/sp/03 Rev A received 9 Sep 2014 PS/SP/04*
 - *PS/LC/01 PS/LC/02*
 - *Wetland plan 'A' - proposed plan (Biologic Design) Wetland plan 'B' - proposed sections (Biologic Design) Biologic Design Overview - technical details and specification Technical, constructional and operational detail in the submitted Design Access Statement (Heald Partnership, received 7 July 2014)*
 - *Recommendations in section 5 of the submitted Preliminary Ecological Appraisal (Swift Ecology Ltd, 28th March 2014)*
- *Condition 3 – DISCHARGED - The details within the section 184 licence dated 4/8/2020 ref: VCF number BB1559//11089415 are acceptable.*
- *Condition 4 – DISCHARGED - The submitted details within the covering letter dated 12 April 2017 are acceptable.*
- *Condition 5 – DISCHARGED – To the best of the Councils knowledge the hard and soft landscaping, and biodiversity enhancement works have been undertaken in accordance with the recommendations and specifications approved.*
- *Condition 6 – DISCHARGED - The Attenuation Wetland' and 'Biodiverse Wetland Habitat' have been created in accordance with drawing PS/SP/02.*
- *Condition 7 – DISCHARGED – To the best of the Councils knowledge the recommendations within the submitted Primary Ecological Appraisal details are acceptable.*
- *Condition 15 – DISCHARGED - The details of the external lighting within the covering letter dated 12 April 2017 and on plan PS/SP/02 are acceptable.*

I can confirm that all no pre-commencement Conditions have been complied with and there are no outstanding conditions.

This letter should be attached to the decision notice to avoid any doubt as to the nature of the approved scheme. Yours sincerely, Kelly Gibbons Development Manager Team Leader

10.0 Matters Relayed to the Clerk for Agenda of the Next Meeting


Tree and Brass Plaque

Warm Spaces Scheme possibly at G. V. Community Café Pontrilas

11.0 Confirmation of Date, Time and Venue of the Next Meeting

The next Meeting will be the Ordinary Meeting of the Parish Council on
Wednesday 16th November 2022 to be held in the G. V. Community Café Pontrilas and is due to
commence at 6.30pm.

Meeting declared closed at 7.50pm

Signed..........

Parish Council Chairman Councillor Mr John Chance

Dated this day the 16th November 2022